

DIRECT DEPOSIT TUITION PAYMENT PLAN

We are pleased to roll out a new and exciting tuition payment method, bank-to-bank Direct Payment.

Direct Payment allows you to have your monthly tuition payment made automatically from your checking or savings account. You don't have to change your present banking relationship to take advantage of this service. You authorize regularly schedule payments to be made from your account and then just allow us to do the work. You still receive your monthly invoice to review and your payment will be made automatically on the specified day.

The Direct Payment plan will help you in several ways:

- **Saves time - fewer checks to write**
- **Helps meet your commitment in a convenient and timely manner - even if you're on vacation or out of town**
- **No lost or misplaced invoices, your payment is always on time**
- **It's easy to sign up for, easy to cancel**

The Direct Payment plan will help Northfield Montessori as well:

- **Significantly lower fees accrued versus using a credit card**
- **Simplified application of funds to your tuition account**
- **Faster receipt of tuition payments to our account**

You will have several choices for when funds will withdraw from your account:

- **Payment in full on the invoice due date (10 days after invoice is generated)**
- **Payment in full on the 1st of each month**
- **Payment in full on the 15th of each month**
- **Four equal installments on Fridays starting the first Friday after invoices are sent**

We are happy to offer this option starting with your February 2016 invoice (to be received in January). Please see Cara to obtain an Authorization Form.

Thank you for your continued support of Northfield Montessori.